



**South African Nursing Council**  
*Regulating nursing, advocating for the public*

**Enquiries: SCM Official**  
[tnyathi@sanc.co.za](mailto:tnyathi@sanc.co.za)

Bidder's Information: The Manager/Director

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*Dear Sir/Madam*

**INVITATION TO BID: SCM 07/2021/SANC: APPOINTMENT OF A SERVICE PROVIDER FOR THE INSTALLATION, DEPLOYMENT AND SUPPORT OF OPTICAL FIBRE NETWORK OR ALTERNATIVE TYPE WIDE AREA NETWORK (WAN) CAPACITY AND MONITORING MANAGEMENT SOLUTION FOR A PERIOD OF FIVE (5) YEARS**

The South African Nursing Council is a regulatory body established in terms of the Nursing Act No. 33 of 2005 (the Nursing Act) to regulate the nursing profession and to provide for matters connected therewith.

The South African Nursing Council invites bidders to participate and submit bids/proposals for the appointment of a service provider for the installation, deployment and support of optical fibre network or alternative type Wide Area Network (WAN) capacity and monitoring management solution for a period of five (5) years.

You are requested to complete the tender documents and submit them in accordance with the stipulations mentioned hereunder.

1. The conditions contained in the attached annexures apply.
2. The bid must be submitted in two (2) separate envelopes with a name and address of the bidder, bid number, description of the bid and closing date.
3. **Envelope 01:** This envelope is for technical/administrative documents only- one (01) original document and three (03) copies.
4. **Envelope 02:** This envelope is for pricing only, i.e. pricing schedule and/or the formal quote by the bidder - one (01) original.



Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia, Pretoria 0083  
Private Bag X132, Pretoria 0001,  
Republic of South Africa



Tel: 012 420 1000  
Fax: 012 343 5400  
SANC Fraud Hotline: 0800 20 12 16



website: [www.sanc.co.za](http://www.sanc.co.za)

5. All couriered bid proposals must be addressed to the SANC Supply Chain Management Unit and they must be submitted before 11H30 on 07 May 2021 and will be valid for a period of 120 days after the closing date. No late submissions will be accepted.
6. The attached forms/annexures, if completed in detail and returned, will form part of your price quotation.
7. With reference to the Preference Point Claim form (SBD 6.1), the following documents must be submitted with your price quotation:
  - a) Proof of claims (B-BBEE Certificate issued by the accredited Verification Agency or Sworn Affidavit signed by the vendor and affirmed by the Commissioner of Oath)
  - b) Proof that the supplier is registered and complying with National Treasury - Central Supplier Database (CSD) requirements (CSD report).
8. Please take note that, this bid will be evaluated in terms of 80/20 Preference Point System
9. All communication should be made through the use of an email. The cut-off date for all enquiries will be at **16H30 on 05 May 2021.**

Yours faithfully

Chief Financial Officer

Mr T Ndadana

Signature: 

Date: 2021-04-09

**INVITATION TO BID**

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SOUTH AFRICAN NURSING COUNCIL.</b>					
Bid number:	SCM 07/2021/SANC	Closing date:	07 May 2021	Closing time:	11H30
Description:	APPOINTMENT OF A SERVICE PROVIDER FOR THE INSTALLATION, DEPLOYMENT AND SUPPORT OF OPTICAL FIBRE NETWORK OR ALTERNATIVE TYPE WIDE AREA NETWORK (WAN) CAPACITY AND MONITORING MANAGEMENT SOLUTION FOR A PERIOD OF FIVE (5) YEARS				
<b>THE SUCCESSFUL BIDDER MAY BE REQUIRED TO SIGN THE SERVICE LEVEL AGREEMENT / CONTRACT</b>					

Bid response documents may be deposited in the bid box situated at (street address)	The South African Nursing Council, 602 Pretorius Street, Arcadia, Pretoria, 0083 (Reception)
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<b>SUPPLIER INFORMATION</b>			
Name of bidder:			
Postal address:			
Street address:			
Telephone number:			
Cell phone number:			
E-mail address:			
VAT registration number:			
Tax clearance status PIN: *		CSD NUMBER:	
B-BBEE status level verification certificate [tick applicable box]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE status level verification certificate [tick applicable box]	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, who was the certificate issued by?			

<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT (FOR EMES&amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>			
The Accredited Representative In South Africa for the goods /services /works offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No [if yes enclose proof]	Are you a foreign based supplier for the goods /services /works offered?	<input type="checkbox"/> Yes <input type="checkbox"/> No [if yes answer part 3 below]
Signature of Bidder:		Date:	
Capacity under which this bid is signed (attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			

Total number of items offered		Total bid price (all inclusive)	
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THE SOUTH AFRICAN NURSING COUNCIL:			
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
Contact person:	Neo Kabini	Contact person	Tintswalo Nyathi
Telephone number:	012 426 9541	Telephone number	012 426 9570
E-mail address	<a href="mailto:nkabini@sanc.co.za">nkabini@sanc.co.za</a>	E-mail address	<a href="mailto:tnyathi@sanc.co.za">tnyathi@sanc.co.za</a>

#### TERMS AND CONDITIONS FOR BIDDING

- 1. BID SUBMISSION:**
  - 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
  - 1.2. All bids must be submitted on the official forms provided– (not to be re-typed) or online
  - 1.3. This bid is subject to the Preferential Procurement Policy Framework Act 2000 and the Preferential Procurement Regulations, 2017, and, if applicable, any other legislation or Special Requirement of the Contract.

#### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Application for tax compliance status (tcs) pin may be made via e-filing through the sars website [www.sars.gov.za](http://www.sars.gov.za).
- 2.3 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate tcs certificate / pin / csd number.
- 2.4 Where no TCS pin is available but the bidder is registered on the central supplier database (csd), a csd number must be provided.
- 2.5 No bids will be considered from persons in the service of the state, companies with directors who are persons in the service of the state, or close corporations with members persons in the service of the state."

#### 3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS:

- 3.1. Is the bidder a resident of the Republic of South Africa (RSA)? ☐ Yes ☐ No
- 3.2. Does the bidder have a branch in the RSA? ☐ Yes ☐ No
- 3.3. Does the bidder have a permanent establishment in the RSA? ☐ Yes ☐ No
- 3.4. Does the bidder have any source of income in the RSA? ☐ Yes ☐ No

If the answer is "no" to all of the above, then, it is not a requirement to obtain a tax compliance status/tax compliance system pin code from the South African Revenue Service (SARS) and if not register as per 2.3 above.



**SPECIAL REQUIREMENT OF QUOTATION:**

**1. CONTRACT PERIOD:**

- 1.1** This is a three year contract for the appointment of a service provider for the installation, deployment and support of optical fibre network or alternative type Wide Area Network (WAN) capacity and monitoring management solution.
- 1.2** SANC reserves the right to extend or cancel the contract, pending available funding and satisfaction with service delivery.

**2. ACCEPTABLE BIDS/OFFERS:**

- 2.1** The SANC reserves the right to cancel or withdraw the bid without prior notification.
- 2.2** SANC is not obliged to award the quotation to the lowest bidder.
- 2.3** The SANC may request interviews/presentations/pitching sessions with shortlisted bidders before the final selection is made.
- 2.4** The SANC will not be liable for any cost incurred by a service provider in the process of responding to this bid, including on-site presentations and the preparation of the proposal.
- 2.5** The SANC will not consider any late bids. All bids submitted after the stipulated closing date and time will not be considered and it will be sent back to the bidder unopened.
- 2.6** Any effort by the bidder to influence bid evaluation, bid comparisons or bid award decisions in any manner, may result in rejection of the bid concerned.
- 2.7** The successful bidder will be informed in writing of the intent to award or per an official order.
- 2.8** The bid has a validity period of 120 days from date of closure of the bid/tender.
- 2.9** No bid may be awarded to a person who has failed to submit proof of his/her tax compliance status (tax clearance certificate and personal identification number issued by SARS) or any proof certifying that the taxes of that person is in order or that suitable arrangements have been made with SARS,
- 2.10** Where it is discovered that an advantaged company used a disadvantaged person, as a "front" to acquire a Bid, such company will be disqualified and the Bid shall be withdrawn.
- 2.11** Only bids complying with all requirements as stipulated in the Terms of Reference/Scope of Work/Specification will be regarded as acceptable.
- 2.12** The following qualifying criteria must be strictly adhered to and bidders should attach the following documents. **Non-compliance to these criteria may invalidate your bid:**
  - (a) Proof of Telecommunications Terminal Equipment (TTE) approval from ICASA
  - (b) Proof of CSD registration report
  - (c) Proof of ICASA licence issued and validity period.
  - (d) Submission of a minimum of three (3) most recent relevant reference letters on a client's letterhead with contact details.
- 2.13** Please take note that, should the bidder/tenderer fail to comply with the above matter their offer will be regarded as non-responsive.

### **3. SUBMISSION OF BIDS:**

**3.1** Bidders will be required to submit their bids/proposals via email or hand delivered as stipulated below:

**3.1.1** Tenderers are required to submit a Completed Bid pack (this documents), including:

- a) Duly completed and signed RFQ documents
- b) B-BBEE certificate or Sworn Affidavit.
- c) Proof of Telecommunications Terminal Equipment (TTE) approval from ICASA.
- d) Proof of ICASA licence issued and validity period.
- e) Proof of CSD registration report.
- f) Submission of a minimum of three (3) most recent relevant reference letters on a client's letterhead with contact details.

**3.2** Any bidder who fails to comply with any requirement of the bid may, at the discretion of the Bid Evaluation Committee, be regarded as non-compliant and as a result be rejected.

### **4. PAYMENTS:**

**4.1** The SANC undertakes to pay delivery validated invoices in full within thirty (30) days from the invoice date or upon agreed payment intervals as accepted in the contract. All invoices should be sent to the following email address: [sancinvoices@sanc.co.za](mailto:sancinvoices@sanc.co.za).

**4.2** No invoices for outstanding deliverables or for any unproductive or duplicated time spent by the service provider will be validated for payment.

**4.3** Invoices should be emailed or hand -delivered to SANC timeously.

**4.4** The invoices should be original and must be accompanied by an inspection certificate and/or proof of delivery.

### **5. SUPPLY / DELIVERY VALIDATION:**

**5.1** The certificate and the related report of delivery/installation/ progress milestone/commissioning will be validated by a SANC representative prior to payment of final invoices.

### **6. VALUE ADDED TAX:**

**6.1** All contract prices are inclusive of 15% value added Tax (VAT), except in the case of a person that is not required to register for Value Added Tax. Companies not registered in terms of Value Added Tax, may not claim VAT on invoices.

### **7. PRICE AND PRICE QUALIFICATION:**

**7.1** Prices for the first year are firm.

**7.2** All prices shall be quoted in the South African currency (ZAR).

**7.3** The bid prices shall be given in the units shown and will be awarded as a whole not per item.

**7.4** Prices must be inclusive of delivery costs and all taxes.

**7.5** Please note that the foreign exchange risk in case of imported goods and service is for the account of the bidder.

**7.6** Please indicate the % escalation where required for the next four (4) years.

**7.7** No changes or extensions or additional ad hoc costs are accepted once the contract has been awarded and/or signed.

**8. COMMUNICATION:**

- 8.1** Communication will only be restricted to Supply Chain Management Officials.
- 8.2** The South African Nursing Council may request clarification in writing regarding the information provided by bidders. Bidders are to supply the required information within the specified period. Failing to do so may **invalidate** your bid.

**9. INTELLECTUAL PROPERTY:**

- 9.1** All the information contained in this document is intended solely for the purpose of assisting bidders to prepare their bids. Any use of the information contained herein for another purpose than those stated in this document is prohibited.
- 9.2** The ownership and intellectual property rights of all designs, specifications, programming code and all other documentation provided by the SANC to the bidder/tenderer, both successful and unsuccessful, remain the property of the SANC.

**10. SUPPLIER DUE DILIGENCE:**

- 10.1** SANC may conduct due diligence on all shortlisted bidders/tenderers to identify their specific capabilities and/or financial stability.
- 10.2** The SANC may visit the premises of the bidders or those of their suppliers.
- 10.3** Some of the key elements that should be documented and included during the comprehensive supplier analysis/due diligence include: the current workload of the supplier, cost structure of the tender/bid, the financial status of the bidder/tenderer, the previous customer satisfaction levels, the support capabilities, their relative strength, weaknesses and core capabilities, how SANC fits into the tenderers/bidders business and how the tenderer/bidder is viewed by the public, etc.
- 10.4** Bidders may be required to provide names of traceable references who may also be visited to confirm their testimonials.

**11. DISPUTES**

- 11.1** The relevant bidder agrees that should any dispute arise from the contract, the matter shall be submitted to the relevant Bid Adjudication Committee for a ruling and such ruling shall be final.

## **TERMS OF REFERENCE/ SCOPE OF WORK:**

**Appointment of a Service Provider for the Installation, Deployment and Support of Optical Fibre Network or Alternative Type Wide Area Network (WAN) Capacity and Monitoring Management Solution for a period of five (5) years.**

### **1. Purpose**

The purpose of this document is to invite suitably qualified, capacitated and experienced service providers to submit proposals for the provision, installation, deployment, maintenance and support of an Optic Fibre Network or alternative type Wide Area Network (WAN) capability as well as staff training related to the monitoring of the service levels as required/contracted.

The proposed WAN solution must have a real-time, on-line reporting portal which will enable the South African Nursing Council (SANC) to monitor the actual performance of the WAN infrastructure.

### **2. Objectives**

The objective of the required provisioning, installation, deployment, maintenance and support as well as staff training for the WAN capability is to deploy a secondary WAN link capability (redundancy capability).

### **3. Background**

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the Nursing Act, 1944 (Act No. 45 of 1944), and currently operating under the Nursing Act, 2005 (Act No. 33 of 2005).

The SANC is, in its execution of the associated responsibilities to set and maintain standards of nursing education and practice, dependent on an operationally functional WAN capability which has the requisite capacity, complies with current technology standards and practises, is available 99.9% and is cost effective.

### **4. Training Requirements:**

The training is required to provide the SANC nominated staff members with the skills and knowledge to execute resolution of first line WAN connectivity support and to be able to monitor and interpret the information.

### **5. Scope of Work of the Vendor Trainer**

The scope of work will include the following:

- 4.1.1 Staff training to be conducted at the SANC premises for three SANC personnel.
- 4.1.2 The Vendor must provide SANC, as part of its response, with information as to the training approach to be used and must stipulate any equipment or any other requirements for resources which SANC is responsible to provide.
- 4.1.3 Copies of training manuals and related technical information of the set-up and configuration of the WAN installation to be provided.
- 4.1.4 A training outcomes performance report must be provided post training.
- 4.1.5 The training must include 1<sup>st</sup> line fault identification and resolution for the WAN connectivity as well as being operationally capable to access and monitor the WAN performance through the on-line Vendor portal.



## **6. Optical Fibre Network /WAN Infrastructure Requirements**

### **The assignment will require that:**

- 6.1. The Vendor must have the “already established WAN” capacity and capability to commence with the set-up and provisioning of the proposed solution upon signing of a formal agreement (the Vendor must include proof that it has the required bandwidth capacity to provide the WAN services as reflected in this document).
- 6.2. The commissioning of the WAN service/solution must be completed in the shortest possible time period and a complete deployment is anticipated to be completed within 4 weeks of entering into a contract with SANC and the issuing of a purchase order by SANC.
- 6.3. The Vendor must be able to provision and enable a minimum 50Mbps WAN connection to the Core Switch at the SANC premises. The bandwidth of the service required must be upgradeable incrementally (up to 200Mbps) and any such incremental upgrade is to be effected within 7 days after receiving a written request from SANC.
- 6.4. The Vendor must provide Symmetrical Data Connectivity (upload and download speed needs to be the same).
- 6.5. The Vendor must ensure that the WAN data service is a dedicated service (not a shared connection).
- 6.6. The Vendor must ensure that the WAN connection is delivered to the SANC premises and installed to the Core Switch at the SANC.
- 6.7. The Vendor must ensure that data usage is to be uncapped (no limit to actual usage of data) and that no service or performance degradation protocols (throttling) are applied irrespective of the utilisation of data volumes.
- 6.8. The Vendor must ensure that average latency preferable do not exceed 40 Ms for a round trip nationally.
- 6.9. The Vendor must ensure that the average latency preferable do not to exceed 200 Ms for an international round trip.
- 6.10. The Vendor must ensure that its data congestion management approach is robust and the Vendor is required to submit information as to the approach and technologies used to manage and report thereon.
- 6.11. The Vendor must ensure that SANC have access to an on-line portal which can be used to monitor and report on the performance of the WAN.
- 6.12. The Vendor must ensure that a minimum of 10 Static Public IP addresses is provided.
- 6.13. The Vendor must provide a router which is capable to manage a 200Mbps connection between the WAN and the SANC Local Area Network (LAN) - OSI level3.
- 6.14. The Vendor must provide a Network Address translation (NAT) capability which will allow for the publishing of only one Public IP address.
- 6.15. The Vendor must guarantee an average of 99.9% WAN / data availability.

### **7. Optical Fibre Network /WAN Infrastructure Deliverables solution which:**

- 7.1. Has a minimum 50Mbps capacity and can be upgraded up to 200Mbps.
- 7.2. Is connected to the Core Switch at the SANC site.
- 7.3. Provides total Symmetrical Data Connectivity.
- 7.4. The EOF Service must be a dedicated service, requiring an Active Optical Network (AON) capability.
- 7.5. Is uncapped (no limit to actual usage of data) and no service or performance degradation protocols (Throttling) are applied irrespective of the utilisation of data volumes.
- 7.6. The Vendor must ensure that average latency preferable do not exceed 40 Ms for a round trip nationally.
- 7.7. The Vendor must ensure that the average latency preferable do not to exceed 200 Ms for an international round trip.
- 7.8. Has a well-developed data congestion management approach to reduce service degradation.

- 7.9. Includes an on-line portal which can be accessed at the SANC to monitor and report on the performance of the WAN.
- 7.10. Will ensure that a minimum of 10 Static Public IP addresses are provided
- 7.11. Will provide a router which is capable to manage a 200Mbps connection between the WAN and the SANC Local Area Network (LAN) - OSI level3.
- 7.12. Will provide a Network Address translation (NAT) capability which will allow for the publishing of only one Public IP address.

## 8. Scope of Work

### The vendor is required to:

- 8.1. Execute all site visits required to determine the site specific routing and implementation requirements prior to the submission of the Bid (no cost variances will be approved after the appointment of Bid).
- 8.2. Provide the required WAN service as stated in point 5 above for a five (5) year period.
- 8.3. Manage and execute all routing, trenching and/or other activities required to connect the WAN to the SANC environment.
- 8.4. Test the connection to ensure that it complies with the SANC bandwidth and related requirements (e.g. upload and download speeds).
- 8.5. Install or provide access to the on-line broadband monitoring portal and train three (3) SANC resources on the use thereof.
- 8.6. Provide a five (5) year service level agreement which will comply with the requirements as stated in point 5 above.
- 8.7. Provide, install, configure and test the required router and assist SANC with the connection and installation thereof to the SANC firewall equipment and Core Switch. SANC makes use of the following firewall equipment:
  - o Model: DELL SonicWALL NSA 2600
  - o CPUs: 3.20Ghz (4 x 800Mhz Mips64 Octeon Processor)
  - o Total Memory: 2GB RAM. 1024 MB Flash
  - o ROM Version: SonicROM 5.4.1.0
  - o Firmware Version: SonicOS Enhanced 6.1.0.2.3-20n.

Service Name	Status
Nodes/Users	Licensed - <a href="#">Unlimited Nodes</a>
SSL VPN Nodes/Users	Licensed <a href="#">2 Nodes (0 in use)</a>
Virtual Assist Nodes/Users	Licensed <a href="#">1 Nodes (0 in use)</a>
VPN	Licensed
Global VPN Client	Licensed - 10 Licenses (0 in use)
CFS (Content Filter)	Licensed
<b>Expanded Feature Set</b>	<b>Status</b>
McAfee AV Enforcement	Not Licensed
Gateway Anti-Virus	Licensed
Anti-Spyware	Licensed
Intrusion Prevention	Licensed
App Control	Licensed
App Visualization	Licensed
Anti-Spam	Not Licensed
Analyzer	Licensed
DPI-SSL	Not Licensed
WAN Acceleration Software	Not Licensed
Botnet	Licensed

## **9. Vendor Duties and Responsibilities:**

- 9.1. Work with SANC information technology and facilities personnel during and after the conclusion of the service provisioning.
- 9.2. Comply with the requirements deliverables and budget as contracted.
- 9.3. Conclude the assignment in a period not exceeding 4 weeks, unless otherwise agreed to in writing by SANC, after the placement of a purchase order by SANC.
- 9.4. Provide technical guidance / subject matter expertise to SANC staff where required.
- 9.5. Engage with the client project manager relevant to cost, schedule, quality, scope and other related matters during the contract finalisation and during the execution of the assignment.
- 9.6. Be available to conclude the assignment contract with SANC within 2 weeks of being informed of such a requirement by the SANC supply chain management.
- 9.7. Be able to commence with the assignment within 3 weeks of a contract being entered into and issuing of a purchase order by SANC.
- 9.8. Propose a Service Level Agreement document which clearly reflects the proposed:
  - 9.8.1.service and maintenance standards,
  - 9.8.2.data quality and availability of services provisioning,
  - 9.8.3.requirements for quarterly performance reviews, and
  - 9.8.4.guaranteed mean time to resolution of any problems experienced.
- 9.9. Provide SANC with a detailed schematic / architecture document and related deployment information for the services / solution deployed.

## **10. Assignment Approach:**

- 10.1. The SANC relies on the past experiences and proven track record of the vendor in performing similar and successful assignments to ensure that it provides the SANC with high quality, good practise advice and guidance.
- 10.2. SANC will not be required to provide the successful bidder with information technology / architecture documentation of the "as-is" solution.
- 10.3. The Vendor will be required to perform an on-site inspection prior to the submission of the Bid to ensure that it is familiar with the installation requirements, such arrangements can be made directly with the SCM contact person.
- 10.4. All deliverables will require approval from the SANC nominated representatives from the Information Technology and Project Management Office.
- 10.5. The SANC will endeavour to provide the successful bidder's resources with adequate access to all required facilities to enable the successful bidder to conclude its obligations timeously.

## **11. Vendor Experience:**

- 11.1. Only Vendors who has a proven successful track record for the completion of related assignments during the past three (3) years will be considered. Reference letters relevant to previous assignments of this nature, for at least three client references (at different organisations), must be on the previous client's letterhead and must clearly state the type of service provided. SANC retains the right to contact any of the Vendor references to verify and discuss related matters.
- 11.2. Only Vendor organisations whose proposed solutions comply with the requirements and deliverables as set out in this BID will be considered.

## **12. Desired Confidentiality Terms and Conditions:**

- 12.1. The successful bidder should strictly treat all SANC information with a high degree of confidentiality.
- 12.2. The SANC's information should not be provided by any means to a third party.

## **13. Special Conditions:**

- 13.1. The proposed WAN solution may not:
  - 13.1.1. Share any portion of the existing WAN backbone infrastructure.
- 13.2. The proposed WAN solution must:
  - 13.2.1. Remain functional should any of the current WAN backbone infrastructure fails or the service is rendered unusable.

## **14. Pricing:**

### **The Vendor must comply with and agree to the following:**

- 14.1. Provide a fixed price submission (including VAT) which clearly states the total cost in the following categories:
  - 14.1.1. Monthly service cost for the 50Mbps capacity (including VAT) fixed for a one-year period (first year),
  - 14.1.2. Monthly service cost for a 70Mbps capacity (including VAT) fixed for a one-year period (first year),
  - 14.1.3. Monthly service cost for a 100Mbps capacity (including VAT) fixed for a one-year period (first year),
  - 14.1.4. Monthly service cost for a 150Mbps capacity (including VAT) fixed for a one-year period (first year),
  - 14.1.5. Monthly service cost for a 200Mbps capacity (including VAT) fixed for a one-year period (first year),
  - 14.1.6. Monthly support and maintenance cost (including VAT) for the first 12 months.

**(The pricing provided for the above will be applied should SANC decide to increase the bandwidth capacity at any time to those quoted for during the term of the initial contract period.)**

- 14.2. Provide detailed pricing approach with regards to adjustments to be adopted for the year two (2) to year five (5) period.
- 14.3. Once of implementation and deployment cost which is to be inclusive of all material, resourcing and other costs (including VAT), to be quoted as a fixed price.
- 14.4. Once of Cost for Router (it must be provided with a minimum one-year OEM warranty).
- 14.5. The fixed cost pricing is to be valid for a period of 120 days after the BID submission date.
- 14.6. Payments will be made strictly 30 days after receipt of an invoice which is based upon SANC Project Management Office approval being obtained for any deployment related activities before the invoice is generated.
- 14.7. Payment for the service provision of the bandwidth services will be monthly and will only commence upon the confirmation from the SANC Project Management Office that the deployment and testing has been successfully concluded.



## 15. Evaluation Process:

Bids will be evaluated in three steps (Administrative Compliance, Functionality, Price and BBBEEE). The following qualifying criteria will be used:

### a) Step 1: Administrative Compliance:

- i) Proof of Telecommunications Terminal Equipment (TTE) approval from ICASA
- ii) Proof of CSD registration report.
- iii) Proof of ICASA licence issued and validity period.
- iv) Submission of a minimum of three (3) most recent relevant Reference letters on a client's letter head with contact details. The letters must not be less than three years' old.

### b) Step 2: Functionality:

Any proposed bid which does not meet a minimum threshold of 80% will not be considered further. Bidders will be scored in accordance with the following matrix:

Poor	Fair	Good	Very good	Excellent
1	2	3	4	5

## 16. Evaluation Criteria

The following criteria and weights shall apply when considering bids:

Criteria	Weight	Sub criteria	Sub weight
<b>1. Experience:</b>	<b>20</b>		
1.1. Experience of Vendor Project leader and personnel with Optical Fibre Network /WAN Infrastructure (Provide CVs and qualifications)		More than 5 years	10
		3 to 5 years	5
		0 to 2 years	0
1.2. Experience of Vendor Project technical team with Optical Fibre Network /WAN Infrastructure (Provide CVs and qualifications)		On average more than 4 years and suitably qualified / experienced	10
		On average 3 to 4 years and suitably qualified / experienced	5
		On average 0 to 2 years and suitably qualified / experienced	0
<b>2. Deliverables:</b>	<b>40</b>		
<b>Solution which:</b>		Full compliance 40 Partial compliance 0	40
2.1. Has a minimum 50Mbps capacity and can be upgraded up to 200Mbps.		Vendors must provide documented proof of compliance against the deliverables and must further include:	
2.2. Will be connected to the Core Switch at the SANC site.		<ul style="list-style-type: none"> <li>Proposed Solution network diagram (WAN)</li> </ul>	



Criteria	Weight	Sub criteria	Sub weight
2.3. Will provides total Symmetrical Data Connectivity.		<ul style="list-style-type: none"> <li>Proposed Router and firewall configurations</li> </ul>	
2.4. The EOF Service will be a dedicated service, requiring an Active Optical Network (AON) capability.			
2.5. Will provide uncapped (no limit to actual usage of data) and no service or performance degradation protocols (Throttling irrespective of the utilisation of data volumes).			
2.6. The vendor will ensure that average latency preferable do not exceed 40 Ms for a round trip nationally.			
2.7. The vendor will ensure that the average latency preferable do not to exceed 200 Ms for an international round trip.			
2.8. Has a well-developed data congestion management approach to reduce service degradation.			
2.9. Will include an on-line portal which can be accessed at the SANC to monitor and report on the performance of the WAN.			
2.10. Will provide a minimum of 10 Static Public IP addresses			
2.11. Will provide a router capable of managing up to a 200Mbps connection between the WAN and the SANC Local Area Network (LAN) - OSI level3.			
2.12. Will provide a Network Address			

Criteria	Weight	Sub criteria	Sub weight
translation (NAT) capability which allow for the publishing of only one Public IP address.			
<b>3. Deployment</b> <ul style="list-style-type: none"> <li>Service capability</li> </ul> <p>Confirmation that the Vendor has an established (200Mbps) product/service capability, as per the submission, which it will be able to be connected to SANC. The Vendor must indicate 24/7 support and maintenance for up time.</p>	20	<p>Full compliance 20 Partial compliance 0</p> <p>The vendor must provide the following minimum documents</p> <ul style="list-style-type: none"> <li>Proposed maintenance and support plan including priority classification and related time-to-resolution (TTR) standards</li> <li>Proposed solution test plan</li> <li>Deployment approach: <ul style="list-style-type: none"> <li>Project Schedule</li> <li>Training Plan</li> <li>Test plan</li> </ul> </li> <li>Provide an itemised list of all equipment that is to be deployed at the SANC</li> </ul>	20
<p><b>Price Schedule:</b></p> <p>The Vendor must provide a detailed cost breakdown for the:</p> <ul style="list-style-type: none"> <li>Fixed cost pricing is to be valid for a period of 120 days after the BID submission date</li> </ul>	20	<p>The Vendor is required to formally confirm agreement with this requirement</p>	20
<b>Total Score</b>	<b>100</b>		<b>100</b>

NB: Any proposed bid which does not meet a minimum threshold of 80% will not be considered further.



## 17. Pricing

- 17.1. The bidder is required to **complete the following pricing tables and provide supporting information** where deemed necessary.
- 17.2. Please note that **this is a fixed price procurement** and the information and pricing approach reflected below will be binding on the parties should an agreement be concluded.
- 17.3. **Failure to provide all of the required information may, at the sole discretion of SANC, result in the response to be considered as non-responsive.**
- 17.4. The following **minimum pricing information must be provided** for the services requested:

Description	Cost - ZAR (VAT inclusive)	Annual Approach	Escalation	Comments
Monthly service cost for the 50 Mbps capacity (including VAT) fixed for a one-year period (first year),	R	Pricing approach with regards to adjustments to be adopted for year two (2) to year five (5) period		
Monthly service cost for a 70 Mbps capacity (including VAT) fixed for a one-year period (first year),	R	Pricing approach with regards to adjustments to be adopted for year two (2) to year five (5) period		
Monthly service cost for a 100 Mbps capacity (including VAT) fixed for a one-year period (first year).	R	Pricing approach with regards to adjustments to be adopted for year two (2) to year five (5) period		
Monthly service cost for a 150 Mbps capacity (including VAT) fixed for a one-year period (first year).	R	Pricing approach with regards to adjustments to be adopted for year two (2) to year five (5) period		
Monthly service cost for a 200 Mbps capacity (including VAT) fixed for a one-year period (first year).	R	Pricing approach with regards to adjustments to be adopted for year two (2) to year five (5) period		
Monthly support and maintenance cost fixed for a one-year period (first year).	R	Pricing approach with regards to adjustments to be adopted for year two (2) to year five (5) period		Provide the monthly cost for the proposed maintenance and support and include all service delivery descriptions and terms and conditions which will apply to such an agreement.
Cost of the proposed Router. (This is to be an outright procurement of the router)	R			The Router must have a minimum one-year OEM warranty

Description	Cost - ZAR (VAT inclusive)	Annual Approach	Escalation	Comments
Once of implementation and deployment cost which is to be inclusive of all material, resourcing and any other costs, to be quoted as a fixed price. This pricing is to be inclusive of the staff training, all travel and subsistence costs.	R			This will be a fixed cost with no change order being considered.

**c) Step 3: Price and B-BBEE:**

Bids will be evaluated in terms of the **80/20 Preference Point System** (80 points for price and 20 points for B-BBEE).

The following formula will be applied to calculate the points for price.

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Rand value of bid under consideration

$P_{\min}$  = Rand value of lowest **acceptable** bid

**The following formula will be used to calculate the points for B-BBEE:**

Bids from non-compliant B-BBEE contributors will not be disqualified. Any B-BBEE qualifying contributor who does not submit a substantiating certificate will be allocated zero points but the bid will not be disqualified.

Points will be awarded to a tenderer for attaining their B-BBEE status level of contributor in accordance with the table below:

B-BBEE Status level of Contributor	Number of points (80/20)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non- compliant contributor	0

Required by (End-User):

Required at (Address):

Brand and model (if applicable):

**Information Communication Technnology**

**Cecilia Makiwane Building**

**602 Pretorius Street**

**Arcadia, Pretorius 0083**

N/A.....

Country of origin (if applicable):

N/A.....

Guarantee period (if applicable):

N/A.....

Does the offer comply with the specification? **\*Mark the relevant block with an X**

☐ Yes ☐ No ☐ N/A

If not to specification, indicate deviation(s)

N/A.....

How long it will take for the bidder to deliver goods/services after receipt of a purchase order?  
(Only firm delivery period will be considered):

.....

#### BIDDERS MUST TAKE NOTE OF THE FOLLOWING:

1. Prices for the first year are firm.
2. Offers to be valid for **120 days** from the closing date of the bid.
3. All prices shall be quoted in the South African currency (ZAR).
4. The bid prices shall be given in the units shown and will be awarded as a whole not per item.
- 5. Prices must be inclusive of delivery costs and all taxes.**
6. Please note that the foreign exchange risk in case of imported goods and service is for the account of the bidder.
7. No changes or extensions or additional ad hoc costs are accepted once the contract has been awarded and/or signed.
- 8. Please indicate the % escalation where required for the next four (4) years.**
9. Detailed information is optional and is provided as Annexures to the details of the bid.

#### DECLARATION BY THE BIDDER:

I .....confirm that the information furnished is correct and true. I accept that the South African Nursing Council May act against me should this declaration prove to be false.

Name of Bidder:.....Position:.....

Signature:.....Date:.....



## PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE SPECIAL REQUIREMENTS OF QUOTATION, DEFINITIONS, AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### 1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
  - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable; or
- 1.3 The 80/20 preference point system will be applicable to this tender.
- 1.4 Points for this bid shall be awarded for:
- (a) Price; and
  - (b) B-BBEE Status Level of Contributor.
- 1.5 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTOR	20
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

- 1.6 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.
- 1.7 The Purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** include all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for a price on the following basis:

#### 80/20

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

- $P_s$  = Points scored for the price of a bid under consideration
- $P_t$  = Price of a bid under consideration
- $P_{\min}$  = Price of lowest acceptable bid

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

#### 5. BID DECLARATION

- 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

##### 5.1.1 B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED:

B-BBEE Status Level of Contributor: = ..... (Maximum of 20 points)

(Points claimed must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by the relevant proof of B-BBEE status level of the contributor.

##### 5.1.2 SUB-CONTRACTING

- i) Will any portion of the contract be sub-contracted? ☐ Yes ☐ No  
(Tick applicable box)

- ii) If yes, indicate:

- What percentage of the contract will be subcontracted.....%
- The name of the sub-contractor.....
- The B-BBEE status level of the sub-contractor.....
- Whether the sub-contractor is an EME or QSE. ☐ Yes ☐ No  
(Tick applicable box)

- Specify, by ticking the appropriate box, if your company will subcontract with any other enterprise in terms of Preferential Procurement Regulations, 2017, as per the table below :

Designated Group: An EME or QSE which is at least 51% owned by:	EME	QSE
Black people	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>

**5.1.3 DECLARATION WITH REGARD TO COMPANY/FIRM**

**5.1.3.1** Name of company/firm: .....

**5.1.3.2** VAT registration number: .....

**5.1.3.3** Company registration number: .....

**5.1.3.4 TYPE OF COMPANY/ FIRM**

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

**5.1.3.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

.....  
.....

**5.1.3.6 COMPANY CLASSIFICATION**

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

**5.1.3.7** A total number of years the company/firm has been in business: .....

**5.1.3.8** I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE Status Level of Contributor indicated in paragraph 5.1.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) In the event of a contract being awarded as a result of points claimed, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of the contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favorable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National

- Treasury from obtaining business from any organ of state for a period not
- (e) exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (f) Forward the matter for criminal prosecution.

Signatures of the bidder ( ): \_\_\_\_\_ Date: \_\_\_\_\_

Witnesses: (01) \_\_\_\_\_ (02) \_\_\_\_\_



**DECLARATION OF INTEREST:**

<p>1. Any legal person, including persons employed by the SANC, or persons having a kinship with persons employed by the SANC, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes a price quotation, advertised competitive bid, limited bid or proposal). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the SANC, or to persons connected with or related to them, it is required that the bidder or his/her authorized representative declare his/her position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest, where –</p> <ul style="list-style-type: none"> <li>- the bidder is employed by the SANC; and/or</li> <li>- the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.</li> </ul>	
<p>2. <b>In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.</b></p>	
2.1 Full names of bidder or his/her representative:	
2.2 Identity number:	
2.3 Position occupied in the company (Director, trustee, shareholder)	
2.4 Registration number of the company, enterprise, close corporation, partnership agreement or trust:	
2.5 Tax Reference Number:	
2.6 VAT Registration Number:	
2.7 Are you or any person connected with the bidder/tenderer, presently employed by SANC? If so furnish particulars as an attached schedule:	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.8 Are you or any person connected with the bidder presently employed by the SANC? If so furnish particulars as an attached schedule.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.9 If you are presently employed by the SANC, did you obtain the appropriate authority to undertake remunerative work outside employment? If yes, did you attach proof of such authority to the bid document? If no, furnish the reasons for non-submission of such proof as an attached schedule.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.10 Did you or your spouse, or any of the company's directors/shareholders/members or their spouses conducted business with the SANC in the past twelve (12) months? If so furnish particulars as an attached schedule.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.11 Do you or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by SANC and who may be involved with the evaluation and/or adjudication of this tender/bid? If so furnish particulars as an attached schedule.	<input type="checkbox"/> Yes <input type="checkbox"/> No
2.12 Are you or any person connected with the bidder, aware of any relationship (family, friend, other) between the bidder and any	<input type="checkbox"/> Yes <input type="checkbox"/> No

<p>person employed by SANC who may be involved with the evaluation and/or adjudication of this bid? If so, furnish particulars as an attached schedule.</p>	
<p>2.13 Do you or any of the directors/shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract? If so, furnish particulars as an attached schedule.</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p>

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

# DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES:

1. This Standard Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be disregarded if that bidder or any of its directors have-
  - a. Abused the institution's supply chain management system;
  - b. Committed fraud or any other improper conduct in relation to such system; or
  - c. Failed to perform on any previous contract.
4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's database as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). <b>The Database of Restricted Suppliers now resides on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the page.</b>	Yes	No
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>The Register for Tender Defaulters can be accessed on National Treasury's website, (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b>	Yes	No
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes	No
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	No
4.4.1	If so, furnish particulars:		

.....

Signature

.....

Date

.....

Position

.....

Name of Bidder

**CERTIFICATE OF INDEPENDENT BID DETERMINATION:**

I, the undersigned, in submitting the accompanying bid: **APPOINTMENT OF A SERVICE PROVIDER FOR THE INSTALLATION, DEPLOYMENT AND SUPPORT OF OPTICAL FIBRE NETWORK OR ALTERNATIVE TYPE WIDE AREA NETWORK (WAN) CAPACITY AND MONITORING MANAGEMENT SOLUTION** in response to the invitation for the bid made by: **THE SOUTH AFRICAN NURSING COUNCIL (SANC)** do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) Has been requested to submit a bid in response to this bid invitation;
  - (b) Could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) Provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) Prices;
  - (b) The geographical area where product or service will be rendered (market allocation)
  - (c) Methods, factors or formulas used to calculate prices;
  - (d) The intention or decision to submit or not to submit, a bid;
  - (e) The submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) Bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms

of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder