

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply.

| | |
|--------------------------------|---|
| <u>DEPARTMENT</u> | : FINANCE |
| <u>POSITION</u> | : MANAGER: MANAGEMENT ACCOUNTING |
| <u>REFERENCE NUMBER</u> | : MA/002/08/2021 |
| <u>REMUNERATION</u> | : R793 457.25 - R883 695.82 |
| <u>TERMS OF</u> | : PERMANENT |
| <u>APPOINTMENT</u> | |
| <u>CLOSING DATE</u> | : 10 SEPTEMBER 2021 |

MINIMUM REQUIREMENTS

- Degree/Advanced Diploma in Finance/Accounting or equivalent qualification
- 8 years relevant working experience in a similar role in a corporate organisation, public sector or state owned entities or organs of the State
- 3 years' experience as a team leader or supervisor in a corporate organisation, public sector or state owned entities or organs of the State
- Valid driver's licence

ADDED ADVANTAGE REQUIREMENTS


- CIMA qualification is an added advantage

REQUIRED KNOWLEDGE:

- Understanding of Finance policies, procedures, internal controls and systems
- Understanding of taxation
- Nursing Act 33 of 2005 (section 23 Council budget, section 24 etc will serve as an added advantage)
- Knowledge of payroll management (added advantage)



Cecilia Makiwane Building,
602 Pretorius Street, Arcadia, Pretoria 0083
Private Bag X132, Pretoria 0001,
Republic of South Africa



Tel: 012 420 1000
Fax: 012 343 5400
SANC Fraud Hotline: 0800 20 12 16



website: www.sanc.co.za

- Knowledge of leading Financial and Accounting Practices (IFRS)
- Knowledge of King IV Report
- Knowledge of relevant legislations
- Knowledge of budget Policy and budget Adjustment
- Knowledge of SAGE 300 and SAGE VIP Payroll (added advantage)
- Knowledge of budget planning processes and production of monthly performance reports

REQUIRED COMPETENCIES:

- Strategic capability and leadership
- People management and empowerment
- Programme and project management
- Financial management
- Change management
- Knowledge management
- Service delivery innovation
- Problem solving and analysis
- Client orientation and customer focus
- Communication

KEY PERFORMANCE AREAS:

- Contribute to the development and implementation of Annual Performance Plan, Annual Operational Plan and Departmental strategy
- Design complete, accurate valid financial reporting, forecasting and formulate the implementation plans or procedures
- Explore pricing-models for all revenue streams to ensure that services and items are priced correctly
- Develop and implement cost saving initiatives/cost containment measures
- Prepare annual budgets and regular forecasts and provide management with budget guidelines
- Presents budgets and forecasts to management and budget holders
- Manage budget planning and forecasting process
- Manage commitments
- Manage payroll function
- Ensure that the spending is in line with the budget (budget confirmation)
- Facilitate and coordinate budget Committee and bilateral departmental/sectional budget meetings
- Manage risks within an area of performance
- Prepare monthly cost centre reports and collaborates with budget holders
- Develop policies, procedures, frameworks and internal controls within an area of performance
- Produce monthly and quarterly management accounts for Executive Management and Council (Board) including analysis of variances between actual spending and budget
- Provide reports to Management and Committees of Council
- Assist with preparation of timeous and accurate annual financial statements in accordance with the International Financial Reporting Standards (IFRS)

- Assist during internal and external auditing
- Carry out ad-hoc projects that may arise from time to time
- Manage resources (i.e. Human Resources, Physical, Financial and Information).
- Perform ad hoc tasks as delegated by Line Manager or Supervisor

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (www.sanc.co.za). Applications may be e-mailed to mma@sanc.co.za.

Incomplete applications or those which do not meet the above requirements will not be considered.

All applications must be accompanied by certified (not older than six months) copies of identity document and all relevant educational and professional qualifications as well as proof of professional registration, together with an up-to-date, detailed curriculum vitae (CV) including information on key performance areas and three contactable references, including the most recent employer. Foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens.

The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation. Candidates may be subjected to practical tests and a competency-based assessment, determined by the SANC.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Ms Veronica Mthethwa, at tel. no. (012) 426 9578. The South African Nursing Council reserves the right not to make any appointment.