



South African Nursing Council
Regulating nursing, advocating for the public

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply.

DEPARTMENT : COMMUNICATION AND MARKETING

POSITION : GRAPHIC DESIGNER

REFERENCE NUMBER : GD/001/11/2021

REMUNERATION : R684 312.10 TO 834 1722.64

TERMS OF : PERMANENT

APPOINTMENT

CLOSING DATE : 24 NOVEMBER 2021

MINIMUM REQUIREMENTS:

- Grade 12
- National Diploma/Degree in Graphic Design/ Multi Media design or relevant qualification
- Minimum of 5 years' experience in Graphic Design environment within a corporate organisation, public sector or state owned entities or organs of state

ADDED ADVANTAGE REQUIREMENTS

- Valid driver's licence
- Degree/Postgraduate qualification will be an added advantage



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website: www.sanc.co.za

Chairperson: Dr M Molepo, Vice Chairperson: Dr S Zuma, Registrar & CEO: Ms S Mchunu

REQUIRED KNOWLEDGE

- Online design capabilities e.g. electronic email, website, electronic newsletters, intranet, etc. essential
- Multi-media design e.g. videos, screensavers, etc. essential
- Annual Report design
- Relevant computer design software
- Relevant software and computer knowledge e.g. Adobe Design, Illustrator, etc.
- Relevant brand knowledge
- Photography and photographic editing
- Wide range of design e.g. promotional material, branding, annual report, electronic newsletters, advertisements, logos and slogans, etc.
- Creative, conceptual, design, typographical and illustration skills for both print and electronic design

REQUIRED COMPETENCIES/ SKILLS:

- Job knowledge
- Technical skills
- Acceptance of responsibility
- Quality of work
- Reliability
- Initiative
- Interpersonal relationship
- Flexibility
- Team work
- Planning and execution
- Manage resources
- Communication
- Customer orientation

KEY PERFORMANCE AREAS:

- Contribute to the development and implementation of Annual Performance Plan, Annual Operational Plan and Departmental strategy
- Develop policies, procedures, frameworks and internal controls within an area of performance
- Manage and processing a job from design to print/web/electronic
- Develop concepts that are both creative and suitable for the organisation's needs
- Facilitate creative brainstorming sessions
- Develop designs for the organisation
- Develop mock-up design ideas with the Communication and Marketing team and Management
- Develop the brand to life across multiple touch points
- Customize exact design instructions according to brief
- Develop concept and presentation art for the organization
- Perform quality assurance on designs before presentation to management
- Develop artwork for print according to printer specifications
- Develop templates for print, digital marketing, social media, HTML, email campaigns and website

- Assist with the design of multiple multi-media initiatives
- Assist with design for events e.g. registration site for conferences
- Assist with development of surveys
- Updating of and designs for the organizations' Intranet
- Perform ad hoc tasks as delegated by Line Manager or Supervisor

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (www.sanc.co.za). Applications may be e-mailed to gdcms@sanc.co.za

Incomplete applications or those which do not meet the above requirements will not be considered.

All applications must be accompanied by certified (not older than six months) copies of identity document, driver licence and all relevant educational and professional qualifications as well as proof of professional registration, together with an up-to-date, detailed curriculum vitae (CV) including information on key performance areas and two contactable references, including the most recent employer. Foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's licence and professional registration, where applicable). Preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation. Candidates may be subjected to practical tests and a competency-based assessment, determined by the SANC.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Ms Veronica Mthethwa, at tel. no. (012) 426 9578. The South African Nursing Council reserves the right not make any appointment.