

## Application for Distinguishing Devices

### 1. How to order your distinguishing devices

At the counter	By post/ Email/ Fax	Important Notes
<ol style="list-style-type: none"> <li>1. Read this instruction sheet through carefully to make sure you understand what to do before starting to complete the order form.</li> <li>2. Complete the personal details section.</li> <li>3. Locate the devices you wish to order and fill in the number required in the space provided (maximum 5 pairs per item in any 12-month period).</li> <li>4. Calculate the total cost per item and write it in the amount column.</li> <li>5. Calculate the total amount (<b>excluding</b> postage) – this is the amount due, so make sure you can pay this amount when you come to the counter.</li> <li>6. Date and sign your order form.</li> <li>7. Hand your order form, SA ID/passport/SA driver's license document and payment (credit/debit card to the cashier at the counter on the ground floor of the Council building, weekdays between 08:00 and 16:00. <b><u>You cannot pay using cash at the counter. In addition, postal orders, cheques, SASSA Cards, American Express Cards and Diners Club Cards are no longer accepted</u></b></li> </ol>	<ol style="list-style-type: none"> <li>1. Read this instruction sheet through carefully to make sure you understand what to do before starting to complete the order form.</li> <li>2. Complete the personal details section.</li> <li>3. Locate the devices you wish to order and fill in the number required in the space provided (maximum 5 pairs per item in any 12-month period).</li> <li>4. Calculate the total cost per item and write it in the amount column.</li> <li>5. Calculate the total amount (<b>including</b> postage) – this is the amount due.</li> <li>6. Date and sign your order form.</li> <li>7. Pay for your order at the bank or EFT using your SANC Number followed by the word SALEDDS as beneficiary/recipient reference.</li> <li>8. Post/ Email/Fax the order form together with your proof of payment to; Distinguishing Devices Section S A Nursing Council PO Box 1123 PRETORIA, 0001 Fax: 012 343 5400 Email: <a href="mailto:devices@sanc.co.za">devices@sanc.co.za</a></li> </ol>	<ul style="list-style-type: none"> <li>❖ If you send someone else to purchase your devices at the counter, you <b><u>must</u></b> also complete the authorization letter at the back of the order form and give the person a <b><u>certified copy</u></b> of your SA ID/SA drivers' licence document/passport.</li> <li>❖ Devices will <b>ONLY</b> be issued to persons who have valid ID documents/SA drivers' licence documents/passports.</li> <li>❖ Postal orders, cheques, SASSA Cards, American Express Cards and Diners Club Cards are no longer accepted.</li> </ul> <p><b>BANKING DETAILS:ACCOUNT NAME: SA NURSING COUNCIL BANK: FIRST NATIONAL BANK ACCOUNT NO: 51421186193 BRANCH: 253145</b></p> <p><b>REFERENCE: USE YOUR 8-DIGIT SANC NUMBER FOLLOWED BY THE TRANSACTION CODE: SALEDDS. FOR EXAMPLE: 12345678SALESDDS</b></p>



Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia, Pretoria 0083  
Private Bag X132, Pretoria 0001,  
Republic of South Africa



Tel: 012 420 1000  
Fax: 012 343 5400  
SANC Fraud Hotline: 0800 20 12 16



website: [www.sanc.co.za](http://www.sanc.co.za)

## 2. Please read the following notes carefully–

- The prices shown are valid as at 01 April 2022, but prices are subject to change.
- The prices shown on this form will be applicable to orders received on or after the 01 April 2022
- An order is considered to have been received when both the payment and the order form have been submitted
- The distinguishing devices shall be worn as prescribed in the relevant regulations unless the person is a member of the South African Military Nursing Services and wears the military uniform.
- Only persons who are registered and/or enrolled with the South African Nursing Council are permitted to wear the distinguishing devices.
- The form must be completed by a pen and hand signed
- You may only purchase distinguishing devices that you are entitled to wear by virtue of the categories in which you are registered/enrolled.
- You may purchase a maximum of **FIVE SETS** of each type at one time. You are also limited to **FIVE SETS** of each type in any 12-month period (i.e., the total ordered in this order plus any other orders received during the previous 12 months).
- It is an offence to sell or supply distinguishing devices supplied to you to any other person. You are also not allowed to offer someone distinguishing devices as a present/gift.
- Distinguishing devices ordered by post or by fax cannot be collected at the counter unless you have made prior arrangements to do so with the Distinguishing Devices Section when sending your order. This is also applicable to courier services
- Distinguishing devices are sent by insured parcel post at the buyer's risk.
- Allow six weeks for your distinguishing devices to reach you by post.
- Unfortunately, the Council cannot accept the following methods of payment:
  - Telegraphic money orders
  - Post Office donation coupons
  - Postal Orders
  - Cash at the Council Offices (Counter)
  - Cash on Delivery (C.O.D.) for orders to be dispatched by post
  - Cheques
  - SASSA Card
  - Diners Club Card
  - American Express Card.

## 3. Assistance with Your Order

Distinguishing devices are valuable goods, and all orders are sent by insured parcel post. The SANC cannot be held responsible for the loss of distinguishing devices within the postal system. Queries regarding lost items will have to be directed to the South African Post Office Ltd. The Distinguishing Devices Section will provide you with the relevant Post Office Track and Trace barcode number.

If you have any problems filling in the order form or if you have any other questions, please contact the Call Centre for assistance on:

- (012) 420-1000 (Call Centre).

## 4. Returns Policy

Distinguishing devices which are found to be defective must be returned to the SANC within three months from the date of purchase. If, after examination by the SANC, the devices are found to be defective (in the manufacturing process), such devices will be replaced by the SANC at no additional charge to the original purchaser. The devices must be returned to the SANC for inspection in the original packaging in which they were supplied.

## Personal Details:

SANC Reference Number															
Surname															
Given Names															
Maiden Name (if applicable)															
Identity Number															
Telephone (office hours)	Cell phone														
Postal Address: (If ordering by post/ email or fax, your distinguishing devices will be sent to this address)															

## Order Form:

VAT: All prices include 15% Value Added Tax

Devices for REGISTERED PERSONS:	Price per pair	No. of pairs	Amount
<b>Shoulder Badges (silver and blue)</b> for Registered Persons (NB. These are worn on the Epaulettes but are sold separately)	R 50,00 per pair	x	= R
<b>Epaulettes (maroon)</b> for General Nurses	R 80,00 per pair	x	= R
<b>Epaulettes (navy blue)</b> for Psychiatric Nurses	R 80,00 per pair	x	= R
<b>Epaulettes (dark blue)</b> for Mental Nurses	R 80,00 per pair	x	= R
<b>Epaulettes (light blue)</b> for Nurses for Mental Defectives	R 80,00 per pair	x	= R
<b>Epaulettes (green)</b> for Midwives / Accoucheurs	R 80,00 per pair	x	= R
<b>Epaulettes (purple)</b> for Sick Children's Nurses	R 80,00 per pair	x	= R
<b>Bars (navy blue)</b> for Psychiatric Nurses	R 40,00 per pair	x	= R
<b>Bars (dark blue)</b> for Mental Nurses	R 40,00 per pair	x	= R
<b>Bars (light blue)</b> for Nurses for Mental Defectives	R 40,00 per pair	x	= R
<b>Bars (green)</b> for Midwives / Accoucheurs	R 40,00 per pair	x	= R
<b>Bars (white)</b> for Nursing Education	R 40,00 per pair	x	= R
<b>Bars (silver)</b> for Nursing Administration	R 40,00 per pair	x	= R
<b>Bars (yellow)</b> for Public / Community Health Nursing	R 40,00 per pair	x	= R
<b>Devices for ENROLLED NURSES / MIDWIVES:</b>	<b>Price per pair</b>	<b>No. of pairs</b>	
<b>Epaulettes (white)</b> for Enrolled Nurses and/or Midwives	R 80,00 per pair	x	= R
<b>Oval Badges (maroon)</b> for Enrolled Nurse <b>only</b>	R 40,00 per pair	x	= R
<b>Oval Badges (green)</b> for Enrolled Midwife <b>only</b>	R 40,00 per pair	x	= R
<b>Oval Badges (half maroon and half green)</b> for person who is both Enrolled Nurse <b>and</b> Enrolled Midwife	R 40,00 per pair	x	= R
<b>Devices for ENROLLED NURSING AUXILIARIES:</b>	<b>Price each</b>	<b>No. required</b>	
<b>Round Brooch</b> for Enrolled Nursing Auxiliaries	R 30,00 each	x	= R
<b>Total Amount (excl. postage)</b>			<b>R</b>
<b>ADD: Postage and insurance</b>			<b>R 80,00</b>
<b>Total Amount (incl. postage)</b>			<b>R</b>

  

Date of order
Signature

As the payment reference, use your SANC reference number followed by payment code: SALEDDS. This code means that the payment is in respect of an order for distinguishing devices.

**Authorization Letter****(For Someone Else to Collect Distinguishing Devices on Your Behalf)****This authorization letter must only be completed by the applicant**

I .....  
(state full name)

hereby authorize .....  
(state full name of person authorized to collect distinguishing devices on your behalf)

identity number .....  
(state identity number of person authorized to collect distinguishing devices on your behalf)

to collect and pay for the distinguishing devices ordered by me on my behalf.

These distinguishing devices are for my own personal use.

I am aware that it is an **offence** to supply distinguishing devices to any other person in terms of the regulations regarding distinguishing devices.

I have enclosed a certified copy of my ID document together with this application.

Signature: .....

Date: .....

SANC-13.21 (2022-01-31)