



South African Nursing Council

(Under the provisions of the Nursing Act, 2005)

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**TO: Nursing Education Institutions
Nursing Stakeholders**

SOUTH AFRICAN NURSING COUNCIL EXAMINATION SCHEDULE – 2013

Attached is the [Examination Schedule for 2013](#).

Kindly take note of the following requirements applicable to the Council examinations:

1. The closing date for examinations should be strictly adhered to and **no exceptions or allowances will be made** to extend these dates.
2. Only registered students/pupils will be eligible for an examination: The Head of the nursing education institution must ensure that all students/pupils are registered with the Council **within the prescribed period** (this does not apply to candidates writing the Admission examination for Enrolled Nurses, Admission examination for Foreign Nurses and Refugee Nurses writing any Council examination).
3. Candidates cannot be registered for an examination with only an identity number. **Council reference numbers are needed in all cases.** Please follow up with the Council Registration department first if students are not registered for the course before registering students for an examination.
4. The Council will only process applications for entry into a Council examination that meet the following requirements:
 - a) Submitted on the Council's *Application for Examination Form* which is completed in full and signed by the relevant person/s. (The Surname and Given Names must be those appearing in the identity document)
 - b) All the required documentation to be included.

- c) Accompanied by the prescribed examination fee or proof of payment of the fee into the Council's bank account, such payment should be done by the Nursing Education Institution (NEI) (**group payment**) **and not by individual students/pupils.**

Banking details are as follows:

Name of Bank: First National Bank
Account number: 51425166282 (Current Account)
Branch: Corporate Core Banking – Pretoria
Branch code: 253-145
Reference: **NEI S-number followed by the type of fee code 'EXAMFEE'**

The correct reference must appear on all deposits and if correctly stated will expedite the processing of your payment. The code 'EXAMFEE' lets Council know that this payment is in respect of examination fees and this code should **not be used for any other types of payment.** Here is an **example** of what a correct reference will look like for an NEI with S-number S12345:

S12345EXAMFEE

NB: The Head of the NEI must ensure that payment of fees by their Provincial Department or Head Office must be made by means of a separate payment for each particular NEI and examination.

Provincial bulk payments without specifications create administrative challenges and cause a delay in processing of the applications.

5. Only those students/pupils that have been issued an examination timetable / number will be eligible to write a Council examination.
6. All practical MARK SHEETS must be submitted to the Council by Registered Mail / Courier by the end of the month in which the examination is written. If the PRACTICAL MARK SHEETS as per SANC format are not submitted on time, the examination results will be published **without the practical marks**, the results will be incomplete, and the candidates may be severely disadvantaged.
7. The Council requests invigilators not to enclose the practical mark sheet or any other documents with the Examination package.
8. The Council reserves the right to cancel an examination reflected on the schedule if there are insufficient candidates for such an examination.

9. The Council requests the NEI's to inform all their learners of the outcome of the examination results once published. No examination results will be given out telephonically by the Council.
10. In respect of the Admission Examination for the Course Leading to Enrolment as a Nurse, the NEI has the responsibility to establish that the learner complies with the requirements of regulation 7(4)(a) and (b) of the regulations published by Government Notice No. R.2175 of 19 November 1993 (as amended) **before the learner is entered for the Admission Examination**. Once a learner has successfully passed the Admission Examination, it becomes very difficult to convince the learner that she / he does not qualify for the exemption allowed in terms of the regulations. Particular attention should be paid to the requirement of an academic standard 8 or equivalent qualification.
11. The Admission Examination for the Course Leading to Enrolment as a Nurse effectively now only applies to those nursing auxiliaries who pre-1993 followed the 100-day course leading to enrolment as a nursing assistant where the final examination was conducted by the institution and not by the Council.
12. No learner shall be allowed to write the Final examination of the (R.2175) course before they have passed either the First year examination (R.2175), Council Auxiliary examination (R.2176) or the Admission examination for (R.2175).



Ms S A Mchunu
For Registrar and CEO
South African Nursing Council