



South African Nursing Council
Regulating nursing, advocating for the public

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply.

<u>DEPARTMENT</u>	: INTERNAL AUDIT AND RISK MANAGEMENT
<u>POSITION</u>	: SPECIALIST: RISK MANAGEMENT
<u>REFERENCE NUMBER</u>	: SRM/001/02/2023
<u>REMUNERATION</u>	: R721 264,96
<u>TERMS OF APPOINTMENT</u>	: PERMANENT
<u>CLOSING DATE</u>	: 10 MARCH 2023

MINIMUM REQUIREMENTS:

- Grade 12.
- A 3-year National Diploma in Risk Management, Internal Auditing /Accounting Science or equivalent qualification.
- 5 years' experience in Risk Management in corporate organisation, public sector or state- owned entities/ organ of state.
- Valid Driver's license.

ADDED ADVANTAGE REQUIREMENTS:

- A Degree in Risk Management, Internal Auditing /Accounting Science or equivalent qualification.
- CRMA qualification.
- Registration with the relevant professional body (IRMSA).

REQUIRED KNOWLEDGE:

- The SANS 31000/ ISO 31000 Risk Management Standard and the Public Sector Risk Management Framework.
- Risk Management, Business Continuity Management, Corporate Governance principles, Public Finance Management Act and the Treasury Regulations.
- Facilitation of risk management and information workshops.

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 Tel: 012 420 1000
Fax: 012 343 5400
SANC Fraud Hotline: 0800 20 12 16

 website: www.sanc.co.za

REQUIRED COMPETENCIES:

- Ability to work independently.
- Problem solving and analysis.
- Client orientation and customer focus.
- Strong interpersonal and communication skills.
- Service delivery innovation.
- Programme and project management.
- Financial management.
- Change management.
- Knowledge management.
- Professionalism.
- Honesty and integrity.

KEY PERFORMANCE AREAS:

- Contribute to the development and implementation of Annual Performance Plan, Annual Operational Plan and Departmental strategy.
- Coordinate the implementation of Risk, Fraud, ethics and Business Continuity Management Policies, Frameworks, Procedures and provide support to management.
- Partake in the development of the Annual Risk Management Implementation Plan.
- Create Risk Management awareness through training and other initiatives.
- Conduct research on the improvement of risk management methodologies and strategies.
- Oversee and facilitate risk assessment workshops for the identification, analysis, evaluation of emerging risks.
- Assist in the coordination and facilitation of annual strategic risk assessment workshops.
- Monitor Key Risk Indicators and analyse identified trends.
- Review and monitor operational, strategic, project and fraud risk response strategies to ensure that risks are adequately managed.
- Coordinate Combined Assurance activities.
- Conduct Business Impact Analysis and periodically update the Business Continuity Plan and activities.
- Implement the Fraud and Ethics Management activities in the organisation.
- Create Fraud and ethics Management awareness through training and other initiatives.
- Maintain a Fraud Hotline register.
- Maintain ethics register.
- Perform the Secretariat function for the Risk Management Committee, Combined Assurance Forum and the Business Continuity Management Forum.
- Provide Quarterly reporting on the strategic and operational risk profiles, Business Continuity, Fraud Management and Ethics.
- Perform ad hoc tasks as delegated by Line Manager or Supervisor.

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (<https://www.sanc.co.za/vacancies/>). **Applications must be e-mailed srm@sanc.co.za**

Incomplete applications or those which do not meet the above requirements will not be considered.

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications, professional affiliation certificate as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to the Human Resources Department on or before the day of the interview date. The SANC may request academic record for general qualifications/Certificates that does not specify the major courses to determine the major course of the qualification. It is compulsory for successful candidates to belong to a medical aid scheme if they do not belong to their spouses' medical aid. Failure to do so will result in your application being disqualified.

Furthermore, all applications must be accompanied by proof of professional registration and foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Ms. Veronica Mthethwa at Tel. no. (012) 426 9578. The South African Nursing Council reserves the right not to make any appointment.