

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of Nursing education and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the Nursing Act, 1944 (Act No. 45 of 1944), and currently operating under the Nursing Act, 2005 (Act No. 33 of 2005). The SANC currently has the following vacancies, candidates that meet the requirements as provided are invited to apply.

<u>DEPARTMENT</u>	: PROFESSIONAL PRACTICE
<u>POSITION</u>	: PROFESSIONAL OFFICERS: INSPECTORATE X2
<u>REFERENCE NUMBER</u>	: POIPP/006/07/2023
<u>ANNUAL COST TO COMPANY REMUNERATION</u>	: R721 264,96 COST TO COMPANY (TCTC) PER ANNUM
<u>TERMS OF APPOINTMENT</u>	: PERMANENT
<u>CLOSING DATE</u>	: 28 JULY 2023

MINIMUM REQUIREMENTS:

- Grade 12.
- Diploma or Degree in Nursing.
- An additional qualification in Nephrology/Operating Theatre/Clinical Health Assessment, Treatment and Care.
- Minimum of 5 years Nursing practice experience.
- Valid Annual Practice Certificate.
- Valid driver's license.

ADDED ADVANTAGE REQUIREMENTS

- Working experience in conduction of inspections/clinical audits in Health establishments.

• **OTHER REQUIREMENTS:**

- Travelling extensively.
- Working beyond normal working hours within the Basic Conditions of Employment Act provisions.



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website: www.sanc.co.za

KNOWLEDGE REQUIRED:

- Understanding, interpreting and applying sections of the Nursing Act, National Health Act, MHA.
- SANC Regulations for Professional Practice.
- Knowledge of pertinent Health and Nursing Legislation, including relevant health legislation
- Relevant health policies other relevant Acts.

COMPETENCIES/ SKILLS:

- Job knowledge
- Technical skills
- Acceptance of responsibility
- Quality of work
- Reliability
- Initiative
- Interpersonal relationship
- Flexibility
- Team work
- Planning and execution
- Manage resources
- Communication
- Customer orientation

KEY PERFORMANCE AREAS:

- Contribute to development of the operational and with clear targets.
- Assist in implementing the Inspectorate strategy in line with provisions of the Nursing Act and Council.
- Assists in establishment of the Inspectorate system and development of the operational plan with clear targets.
- Contribute to the drafting and submission of Inspectorate reports as required in the operational plan.
- Contribute to the development, review of legislation and Nursing regulations.
- Assist in the development of policies, guidelines and standard operating procedures within the Inspectorate section.
- Assist with developing the inspection schedule/plan in line with the SANC policy and legislative prescripts.
- Develop and maintain the inspection database including relevant inspection tools for piloting.
- Coordinate and assist in the preparation of routine inspection process.
- Prepare inspections in line with Policy and SOPs.
- Identifying and reporting inherent risks within the inspectorate section.
- Assist in the reviewing of inspection tools.
- Conduct inspections in health establishments and facilities where Nursing care is provided.
- Conduct inspections and periodic certification of such practitioners for private nurse practitioners.
- Conduct all risk based and high-profile inspections and refer them to preliminary investigation where necessary.
- Provide accurate and timely reports to the line manager and to relevant Committees.
- Manage resources (human, financial, physical and information).
- Perform ad hoc tasks as delegated by the line manager/ supervisor.

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (www.sanc.co.za). **Applications must be e-mailed poipp@sanc.co.za.**

Incomplete applications or those which do not meet the above requirements may not be considered.

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae and valid Annual Practising Certificate. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications, professional affiliation certificate as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to the Human Resources Department on or before the day of the interview date. The SANC may request academic record for general qualifications/Certificates that does not specify the major courses to determine the major course of the qualification. It is compulsory for successful candidates to belong to a medical aid scheme if they do not belong to their spouses' medical aid. Failure to do so will result in your application being disqualified.

Furthermore, all applications must be accompanied by proof of professional registration and foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Mr Phuti Mahanyele at Tel. no. (012) 420 1068. The South African Nursing Council reserves the right not to make any appointment.