

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the Nursing Act, 1944 (Act No. 45 of 1944), and currently operating under the Nursing Act, 2005 (Act No. 33 of 2005). The SANC currently has the following vacancies, candidates that meet the requirements as provided are invited to apply.

EXTERNAL ADVERTISEMENT

<u>DATE ISSUED</u>	: 17 DECEMBER 2023
<u>DEPARTMENT</u>	: PROVIDER AFFAIRS
<u>REFERENCE NUMBER</u>	: MAPA/001/12/2023
<u>POSITION</u>	: MANAGER: ACCREDITATIONS
<u>REMUNERATION</u>	: R 921 941. 47 TOTAL COST TO COMPANY (TCTC) PER ANNUM
<u>CLOSING DATE</u>	: 19 JANUARY 2024

MINIMUM REQUIREMENTS

- Grade 12.
- Bachelor's degree in Nursing.
- Additional qualification in Nursing Education and Nursing Administration or Health Services Management.
- Minimum of five (05) years nursing practice experience and two (02) years nursing management experience.
- Minimum of (05) years' experience as a Nurse Educator in a Nursing College or University environment.
- Valid driver's licence.
- Valid Annual Nursing Practice Certificate.

OTHER REQUIREMENTS

Minimum travelling and work beyond normal working hours within the Basic Conditions of Employment Act provisions.



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website: www.sanc.co.za

Chairperson: Dr MC Molepo, Vice-Chairperson: Prof DR Phetlhu, Registrar and CEO: Prof NG Mtshali

ADDED ADVANTAGE REQUIREMENTS

- Additional qualification/Postgraduate Diploma in nursing (clinical specialisation).
- Leadership Management Programme.
- More than five (05) years' nursing practice experience/ experience as a Nurse Educator.

REQUIRED KNOWLEDGE

- Understanding, interpreting and applying the Nursing Act (Act No. 33 of 2005) and its Regulations.
- Understanding, interpreting and applying Health and other legislation relevant to nursing education.
- Corporate Governance.
- Computer literacy (working knowledge of MS Word, Excel, Outlook, Power Point etc).
- Presentation skills (including Power Point).

REQUIRED COMPETENCIES/ SKILLS

- Strategic capability and leadership.
- People management and empowerment.
- Programme and project management.
- Financial management.
- Change management.
- Knowledge management.
- Service delivery innovation;
- Problem solving and analysis.
- Client orientation and customer focus.
- Communication.
- Honesty and integrity.

KEY PERFORMANCE AREAS:

- Contribute to the development of the SANC strategic plan, Annual Performance Plan and Annual Operational Plan (Service Delivery and Budget Implementation Plan)
- Provide input towards drafting of legislation.
- Contribute to the development and implementation of the Provider Affairs Strategy.
- Contribute to the development and implementation of policies, business processes, internal controls.
- Develop and implement Standard Operating Procedures and guidelines of the accreditation Section.
- Oversee Accreditation function.
- Support Council Committees.
- Develop and implement Audit visits Plan of the Nursing Education Institutions and Health Establishments.
- Identification of Accreditation section related Risk and draft mitigating factors.
- Identify and Implement factors to improve service delivery on issues related to Accreditation section.

- Contribute to the development of a Quality Management System.
- Provide support and guidance to Education Committee.
- Prepare reports for Committees and Council for consideration.
- Ensure accurate record keeping.
- Maintain the stakeholder relations.
- Manage resources (human resources, financial resources, physical and information resources).
- Perform ad hoc tasks as delegated by the line manager/ supervisor.

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (www.sanc.co.za). **Applications must be e-mailed to mapa@sanc.co.za**

Incomplete applications or those which do not meet the above requirements will not be considered.

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications, professional affiliation certificate as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to the Human Resources Department on or before the day of the interview date. The SANC may request academic record for general qualifications/Certificates that does not specify the major courses to determine the major course of the qualification. It is compulsory for successful candidates to belong to a medical aid scheme if they do not belong to their spouses' medical aid. Failure to do so will result in your application being disqualified.

Furthermore, all applications must be accompanied by proof of professional registration and foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Mr. P Mahanye at Tel. no. (012) 420 1068. The South African Nursing Council reserves the right not to make any appointment.