

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005). The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply.

**DATE ISSUED** : 17 DECEMBER 2023  
**DEPARTMENT** : PROFESSIONAL PRACTICE  
**REFERENCE NUMBER** : MI/001/12/2023  
**POSITION** : MANAGER: INSPECTORATE  
**REMUNERATION** : R 921 941. 47 TOTAL COST TO COMPANY (TCTC) PER ANNUM

**CLOSING DATE** : 19 JANUARY 2024

#### MINIMUM REQUIREMENTS

- Bachelor's degree in nursing.
- An additional qualification in midwifery and neonatal nursing science or advanced midwifery.
- 8 years nursing or professional practice experience in a nursing practice environment.
- Minimum of 3 years' experience as a Team Leader or Supervisor
- Valid Annual Practice Certificate.
- Minimum of 2 years' experience in conducting inspections and quality assurance.
- Valid Driver's Licence.

#### ADDED ADVANTAGE REQUIREMENTS

- Previous working experience in the conduction of routine and risk-based inspections in health establishments

#### OTHER REQUIREMENTS

- Must be prepared to travel extensively.
- Ability to work under pressure and meet deadlines.
- Working beyond normal working hours within the Basic Conditions of Employment Act provisions.



Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia, Pretoria 0083  
Private Bag X132, Pretoria 0001,  
Republic of South Africa



Tel: 012 420 1000  
Fax: 012 343 5400  
SANC Fraud Hotline: 0800 20 12 16



website: [www.sanc.co.za](http://www.sanc.co.za)

## **REQUIRED KNOWLEDGE**

- Nursing act, National Health Act and Mental Health Act.,
- SANC Regulations for Professional Practice.
- Health and Nursing Legislation, including Relevant health legislation and other relevant Acts
- Relevant health policies

## **REQUIRED COMPETENCIES/SKILLS**

- Strategic Capability and Leadership
- People Management and Empowerment
- Programme and Project Management
- Financial Management
- Change Management
- Knowledge Management
- Service Delivery Innovation
- Problem Solving and Analysis
- Client Orientation and Customer Focus
- Good Communication and presentation skills
- Honesty and Integrity
- Basic Computer Literacy (Word, PowerPoint, Excel, Outlook)

## **KEY PERFORMANCE AREAS:**

- Contribute to the development of the SANC strategic plan, Annual Performance Plan and Annual Operational Plan (Service Delivery and Budget Implementation Plan)
- Provide input towards drafting of legislation.
- Contribute to the development and implementation of the Professional Practice Strategy.
- Develop and implement policies, business processes, internal controls, Standard Operating Procedures, frameworks, and guidelines.
- Develop an inspection schedule / plan in line with SANC policy and Standard Operating Procedures (SOPs).
- Develop and maintain the inspection database including relevant inspection tools.
- Support Council Committees.
- Manage the inspectorate section in line with SANC policies and procedures.
- Manage conducting of inspections in health establishments.
- Supervise the inspection reporting processes.

- Provide various reports to senior manager professional practice and committees of the council.
- Manage risks within Inspectorate Section of Professional Practice
- Perform ad hoc tasks as delegated by the line manager/ supervisor.
- Manage resources (Human resources, Physical resources, Financial and physical resources).

**NB:** Applications must be completed in full on the prescribed form, obtainable from the SANC website (<https://www.sanc.co.za/vacancies/>). Applications must be e-mailed [mipp@sanc.co.za](mailto:mipp@sanc.co.za)

**Incomplete applications or those which do not meet the above requirements will not be considered.**

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications, professional affiliation certificate as well as a driver's licence where necessary, will only be submitted by shortlisted candidates to the Human Resources Department on or before the day of the interview date. Failure to do so will result in your application being disqualified.

Furthermore, where applicable, all applications must be accompanied by proof of professional registration and foreign qualifications must be accompanied by a SAQA evaluation certificate.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. therefore, is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Mr Phuti Mahanyele at Tel. no. (012) 420 1068. The South African Nursing Council reserves the right not to make any appointment.

