



South African Nursing Council
Regulating nursing, advocating for the public

CHECK LIST FOR NURSING EDUCATION INSTITUTIONS (NEIS) SUBMISSIONS TO THE SANC

NAME OF NEI : _____
S. NUMBER : _____
NAME OF PROGRAM : _____
SAQA ID : _____ PERIOD: _____
NO. OF LEARNERS : _____

| INITIAL CHECK | YES | NO | N/A | REMARKS |
|--|-----|----|-----|---------|
| NEI ACCREDITATION STATUS | | | | |
| PROGRAMME APPROVED BY SANC | | | | |
| APPROVED NO. OF LEARNERS PER INTAKE | | | | |
| APPROVED NO. OF INTAKES PER YEAR | | | | |
| COVERING LETTER | | | | |
| Original letterhead of NEI | | | | |
| Email | | | | |
| Physical address | | | | |
| Postal address | | | | |
| Contact Numbers | | | | |
| Correct programme to be followed | | | | |
| List of full names for each learner | | | | |
| Identity numbers for each learner | | | | |
| Proof of payment attached with correct payment code | | | | |
| STUDENT CHECKLIST | | | | |
| Certified copies of Identity document/passport for non- SA citizens | | | | |
| Certified copies of Senior/Matric certificate | | | | |
| Certified copies of marriage certificate (where applicable) | | | | |
| Certified copies of Study permit (Foreign students) | | | | |
| Certified copies of SAQA certificate (for qualifications not obtained in South Africa) | | | | |
| Affidavit or letter from Home Affairs for any disparity) | | | | |
| Signature of candidate and date | | | | |



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Tel: 012 420 1000
Fax: 012 343 5400
SANC Fraud Hotline: 0800 20 12 16



website: www.sanc.co.za

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|---|--|--|--|--|
| Signature of designated person in charge of education and training and date | | | | |
| Stamp of Nursing Education Institution | | | | |
| Proof of current license to practice | | | | |
| Termination of previous training (where applicable) | | | | |
| RPL profile(where applicable) | | | | |

Name of officer: _____

Signature : _____

Date : _____

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