

Dear Sir/Madam

**Application for Replacement Certificate/s awarded by the South African Nursing Council**

Kindly submit the following documentation:

- Application letter (SANC-40b overleaf);
- Affidavit from SAPS, which clarifies the incident, around your certificate (include the case number, if applicable);
- Certified copy of your identity document;
- Proof of payment of the amount of R490,00 per qualification, payable at FNB (see bank details below) or at the SANC offices.

**N.B:** Please note the following:

- You need to be an **active member** on the register/roll before a replacement certificate can be issued.
- Duplicate/replacement registration certificate will only be issued on a once-off basis upon receipt of an application by the concerned Practitioner (Circular 1 of 2024).
- Should the Practitioner reapply for issuance of the duplicate/replacement registration certificate after it was issued once, only a confirmation letter will be issued.

**South African Nursing Council bank details**

Bank	FIRST NATIONAL BANK
Account number	51421186193
Branch number	253145
Branch name	CORPORATE CORE BANKING PRETORIA
Reference number	<b>YOUR SANC Reference Number and the word: DUPCFEE</b> (eg. 12345678DUPCFEE)

**Please use one of the following addresses**

<b>Mail</b> SA Nursing Council Private Bag X 132 Pretoria 0001	<b>Courier / hand delivery</b> SA Nursing Council 602 Pretorius Street Arcadia 0083
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SANC-40a (2024-01-01)

Yours sincerely

**Dr CLM MABENA**

MANAGER: REGISTRATION SECTION  
FOR REGISTRAR AND CHIEF EXECUTIVE OFFICER

 Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia, Pretoria 0083  
Private Bag X132, Pretoria 0001,  
Republic of South Africa

 Tel: 012 420 1000  
Fax: 012 343 5400  
SANC Fraud Hotline: 0800 20 12 16

 website: [www.sanc.co.za](http://www.sanc.co.za)