



South African Nursing Council
Regulating nursing, advocating for the public

The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the Nursing Act, 1944 (Act No. 45 of 1944), and currently operating under the Nursing Act, 2005 (Act No. 33 of 2005). The SANC currently has the following vacancy, candidates that meet the requirements as provided are invited to apply.

EXTERNAL ADVERTISEMENT: READVERTISEMENT

DATE OF ISSUE : 21 JULY 2024

DEPARTMENT : PROVIDER AFFAIRS

POSITION : PROFESSIONAL ADVISOR

REFERENCE NUMBER : PAPA/001/07/2024

REMUNERATION : R764 540.86 TOTAL COST TO COMPANY (TCTC) PER ANNUM

TERMS OF APPOINTMENT : PERMANENT

CLOSING DATE : 09 AUGUST 2024

MINIMUM REQUIREMENTS

- Bachelor Degree in Nursing
- Additional qualification in Nursing Education
- Minimum three (3) years experience practising as a Professional Nurse
- Minimum five (5) years experience as a Nurse Educator in a Nursing College or University of Technology or University
- Valid Annual Practicing Certificate
- Valid driver's license



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Private Bag X132, Pretoria 0001,
Republic of South Africa



Tel: 012 420 1000
Fax: 012 343 5400
SANC Fraud Hotline: 0800 20 12 16



website: www.sanc.co.za

Chairperson: Dr MC Molepo, Vice-Chairperson: Prof DR Phetlhu, Registrar and CEO: Prof NG Mtshali

OTHER REQUIREMENTS

Willingness to travel extensively and beyond working hours within the Basic Conditions of Employment Act provisions.

REQUIRED KNOWLEDGE

- Understanding, interpreting and applying Nursing, Health and other Legislation, relevant to Nursing Education and Training
- Nursing Act
- SANC Regulations
- Other relevant legislation e.g. Higher Education Act, National Health Act, Medicines and Related Substances Control Act, etc.
- Computer literacy (Ms Office)

REQUIRED COMPETENCIES/SKILLS

- Job knowledge
- Technical skills
- Acceptance of responsibility
- Quality of work
- Reliability
- Initiative
- Communication
- Interpersonal relationships
- Flexibility
- Teamwork
- Planning and execution
- Leadership

KEY PERFORMANCE AREAS

- Contribute to the development and implementation of Annual Performance Plan, Annual Operational Plan and Departmental strategy
- Manage risk for the areas of responsibility within the SANC
- Analyse and evaluate applications from Nursing Education Institutions
- Analyse completed training records of students from Nursing Education Institutions
- Checking of certificates
- Develop and reviews policies, standard operating procedures, frameworks, internal controls and systems within the area of specialization
- Manage-assessment/examination processes
- Identify and report inherent risks within Education and Training Department
- Liaising with internal and external stakeholders on matters related to Education and Training
- Support Council Committees
- Conduct site visits to Nursing Education Institutions and Health Establishments

- Compile reports in the area of work
- Perform ad hoc tasks as delegated by the line manager/ supervisor; and
- Manage resources (human, financial, physical and information)

NB: Applications must be completed in full on the prescribed form, obtainable from the SANC website (<https://www.sanc.co.za/vacancies/>). **Applications must be e-mailed papa@sanc.co.za**

Incomplete applications or those which do not meet the above requirements will not be considered.

The application must include only a fully completed and signed SANC Form, obtainable from the South African Nursing Council (SANC) website and a detailed Curriculum Vitae. Certified copies of Identity Document, Grade 12 Certificate and the highest required qualifications as well as a driver's licence, will only be submitted by shortlisted candidates to the Human Resources Department on or before the day of the interview date. Foreign qualifications must be accompanied by a SAQA evaluation certificate. Failure to do so will result in your application being disqualified.

The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable). First preference will be given to South African citizens. The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.

Please note: Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful. therefore, is committed to employment equity and therefore people living with disabilities are encouraged to apply. Enquiries may be directed to Mr Phuti Mahanyele at Tel. no. (012) 420 1068. The South African Nursing Council reserves the right not to make any appointment.