



The South African Nursing Council (SANC) is the body entrusted to set and maintain standards of nursing education, training and practice in the Republic of South Africa. It is an autonomous, financially independent, statutory body, initially established by the *Nursing Act, 1944* (Act No. 45 of 1944), and currently operating under the *Nursing Act, 2005* (Act No. 33 of 2005).

The SANC currently has the following vacancy, and candidates that meet the requirements as provided are invited to apply:

## **POSITION: PROFESSIONAL ADVISOR: ASSESSMENT**

### **EXTERNAL ADVERTISEMENT**

<b><u>DATE OF ISSUE</u></b>	<b>: 04 JULY 2025</b>
<b><u>DEPARTMENT</u></b>	<b>: LEARNER AFFAIRS</b>
<b><u>POSITION</u></b>	<b>: PROFESSIONAL ADVISOR: ASSESSMENT X2</b>
<b><u>REFERENCE NUMBER</u></b>	<b>: PALA/001/07/2025</b>
<b><u>REMUNERATION</u></b>	<b>: R 809 648.77 TOTAL COST TO COMPANY (TCTC) PER ANNUM</b>
<b><u>TERMS OF APPOINTMENT</u></b>	<b>: PERMANENT</b>
<b><u>CLOSING DATE</u></b>	<b>: 25 JULY 2025</b>

### **MINIMUM REQUIREMENTS**

**NOTE: YOUR CURRICULUM VITAE, AND WHERE REQUIRED SUPPORTING DOCUMENTS, NEED TO PROVIDE INFORMATION ABOUT THE BELOW REQUIREMENTS:**

- Grade 12 qualification
- Bachelor's degree in nursing
- Additional qualification in Nursing Education
- Registered as an Assessor and Moderator
- Minimum three (3) years' experience practicing as a Professional Nurse
- Minimum three (3) years' experience as a Nurse Educator in a Nursing College or university of Technology or University
- Valid Annual Practicing Certificate

### **OTHER REQUIREMENTS**

- Willingness to travel beyond working hours within the Basic Conditions of Employment Act provisions.



### ADDED ADVANTAGE REQUIREMENT

- Additional qualification in Nursing administration/Health Services Management
- Experience in working in a regulatory environment

### REQUIRED KNOWLEDGE

- Knowledge, interpreting and applying of the Nursing Act and the regulations.
- Understanding, interpreting and applying Nursing, Health and other Legislation relevant to Nursing Education and Training e.g. Higher Education Act; NQF Act
- Computer literacy (Ms Office)

### REQUIRED COMPETENCIES/SKILLS

- Job knowledge
- Technical skills
- Acceptance of responsibility
- Quality of work
- Reliability
- Initiative
- Communication
- Interpersonal relationships
- Flexibility
- Team work
- Planning and execution
- Presentation skills

### KEY PERFORMANCE AREAS

- Contribute to the development and implementation of Annual Performance Plan and Annual Operational Plan
- Manage risks for the areas of responsibility within the SANC
- Contribute to the development and review of policies
- Develop and review standard operating procedures and guidelines,
- Analyse and evaluate applications for registration of learners/students
- Analyse records submitted by Nursing Education Institutions for students who completed training.
- Quality assurance of registration certificates for correctness
- Manage applications for nurses with foreign qualifications.
- Managing assessment/examination processes
- Liaise with internal and external stakeholders on matters related to Education and Training
- Participate in Nursing Community Outreach Programmes.
- Support Council Committees
- Conduct programme review and site visits to Nursing Education Institutions and Health Establishments
- General administration and Compile reports in the area of work
- Manage resources (human, financial, physical and information)
- Perform ad hoc tasks as delegated by the line manager/ supervisor



Cecilia Makiwane Building,  
602 Pretorius Street, Arcadia, Pretoria 0083  
Private Bag X132, Pretoria 0001,  
Republic of South Africa



Tel: 012 420 1000  
Fax: 012 343 5400  
SANC Fraud Hotline: 0800 377 377



**APPLICATIONS:**

- All interested applicants must [CLICK HERE](#) to access the PNET website, where they can register or update their profiles and apply for the position by following the instructions outlined in the advertisement.
- No manual/email applications will be accepted.
- Incomplete applications and those which do not meet the above requirements will not be considered.

**THE APPLICATION MUST INCLUDE THE FOLLOWING DOCUMENTATION:**

- A detailed Curriculum Vitae, taking cognisance of the minimum requirements of the advertised position.

**The following documents must be sent only if you are invited as part of the shortlisting process – please ensure our HR Department receives it at least five workdays before the interview:**

- Copies of Identity Document
- Grade 12 Certificate
- The highest required qualification/s
- Professional affiliation certificate where necessary.
- Driver's licence where necessary.

**NOTE:**

- The SANC may request academic records for general qualifications/certificates that do not specify the major courses to determine the major course of the qualification.
- It is compulsory for successful candidates to belong to a medical aid scheme if they do not belong to their spouses' medical aid.
- All foreign qualifications must be accompanied by a SAQA evaluation certificate. The SANC will conduct background checks (e.g. employment verification and reference checks as indicated on the CV, as well as in respect of criminal record, citizenship, financial records, qualifications, driver's license and professional registration, if applicable).
- First preference will be given to South African citizens.
- The successful candidate will be appointed on a 12-month probation basis and will be permanently employed if all of the performance requirements are met during probation.
- Correspondence will be limited to shortlisted candidates only; therefore, if you have not been contacted within four (4) months of the closing date of this advertisement, please accept that your application was not successful.
- The SANC is committed to employment equity and therefore people living with disabilities are encouraged to apply.

**ENQUIRIES:**

Enquiries may be directed to Mr. Phuti Mahanyele at Tel. no (012) 420 1068.

The South African Nursing Council reserves the right not to make any appointment.



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